

## **Strategic Planning Template**

This template walks you through a strategic planning process, including goal setting, strategies, and measurement tactics.



Name:			Date:		
Step 1: MISSION, VALUES, VISION		Step 4: STRATEGIES TO ACHIEVE GOALS			
MISSION STATEMENT	CORE VALUES	TACTICS/ACTION ITEMS	RESPONSIBLE PARTIES		
VISION FOR THE FUTURE (5 TO 10 YEARS)		IMPLEMENTATION TIMELINE			
Step 2: SITUATIONAL ANALYSIS		Step 5: RESOURCES NEEDED			
GIVING CAPACITY	GIVING CAPACITY	HUMAN CAPITAL	INFRASTRUCTURE		
GIVING CAPACITY	PROGRAMMATIC INTEREST	FINANCIAL RESOURCES			
Step 3: GOALS		Step 6: PERFORMANCE MEASUREMENT			
LONG TERM GOALS (3 TO 5 YEARS)		GOALS/METRICS (WHAT DOES SUCCESS LOOK LIKE?)			
ANNUAL PRIORITIES (1 YEAR GOALS)					



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## Step 7: IMPLEMENTATION ROADMAP – Complete One Chart per Goal

TACTICS/ACTION ITEMS	PRIORITY (HIGH/MED/LOW)	RESOURCES NEEDED	TIME TO COMPLETION	GOAL/METRIC (WHAT DOES SUCCESS LOOK LIKE?)	CURRENT STATUS	RESPONSIBLE PARTIES